

**AGENDA ITEM:** 2003 Meeting Schedule and Locations

<b>Proposed 2003 Board Meeting Schedule</b>		
<u>Date</u>	<u>Proposed Location</u>	<u>Activities</u>
February 19-20, 2003	Sacramento	LCB Planning Session Regular Business LSTA Advisory Council
May 28-29 2003	Sacramento	Regular Business Budget Considerations
August 20-21, 2003	Sacramento	Regular Business Annual Budget Meeting
November 18-19, 2003	Ontario	Regular Business Election of Board Officers for year 2004 CLA Conference, Nov. 15-17, 2003

**BACKGROUND:**

In June 2001, the Library of California Board adopted a schedule to reduce the number of LoC Board meetings from five to four meetings per year. Staff is recommending that the four meetings be continued through the 2003 calendar year and that the meetings be held in February, May, August and November.

**Recommendation:**

Staff recommends that the Board consider holding the majority of its meetings in Sacramento, and that those meetings be scheduled for two days unless an additional planning session, requiring a third day, is included as part of the Board agenda. This would have the following benefits.

- Additional meetings in Sacramento would improve Board access to the legislature and state government.

- Meetings in Sacramento cost less because the State Library owns its own sound and audio-visual equipment, has access to inexpensive facilities, does not have to compensate staff for travel and expenses, and has to spend far less time on logistical planning.
- Travel connections are better and travel costs are lower when compared to such sites as Santa Barbara, Redding, or Fresno. This is true not only for the Board but also for the Regional Library Network representatives and others concerned with attending Board meetings.
- More Board meetings in Sacramento improve the efficiency of staff, who would not need to travel the day before meetings and can conduct some additional business during meeting days, as appropriate.

In the past the Spring meeting was held in conjunction with the California Library Association (CLA) Legislative Day activities in order for Board members to participate in legislative activities prior to meeting as the LoC Board. Staff is recommending that the Board *not* hold its Spring 2003 meeting in conjunction with CLA Legislative Day, but to schedule a May meeting late in the month after the Governor's revised budget is released in the May Revise. Board members will still be encouraged to participate in CLA Legislative Day activities and will be reimbursed for their travel while advocating on behalf of the Library of California.

Although not specified in LoC Regulations, the California Library Services Act, Section 20118, states that the last Board meeting of the year shall be held in conjunction with the CLA annual conference. The Board has continued this policy as they meet as the Library of California Board. The CLA conference is being held in Ontario in 2003. Exhibit A displays a list of Board meeting sites to date.

The following is a list of upcoming library-related events and dates worth noting:

### **2002**

IFLA (International Federation of Library Associations) Annual Conference, August 18-24, 2002 (Glasgow, Scotland)

CSLA (California Schools Library Association), October 22-26, 2002 (Kansas City)

CLA (California Library Association) Annual Conference, November 15-18, 2002 (Sacramento)

### **2003**

ALA (American Library Association) Midwinter Meeting, January 24-29, 2003 (Philadelphia)

PLA (Public Library Association) Spring Symposium, March 6-8, 2003 (Chicago)

ACRL (Assoc. of College & Research Libraries) National Conference, April 20-13, 2003 (Charlotte, North Carolina)  
CLA Legislative Day, late April 2003 (Sacramento)  
Federal Legislative Day, early May 2003 (Washington DC)  
ALA Annual Conference, June 19-25, 2003 (Toronto) (joint conference with Canadian Library Association)  
AASL (American Assoc. of School Librarians) National Conference, October 22-26, 2003 (Kansas City)  
CLA Annual Conference, November 15-17, 2003 (Ontario)

## **2004**

ALA Midwinter Meeting, January 9-14, 2004 (San Diego)  
PLA National Conference, February 24-28, 2004 (Seattle)  
ALA Annual Conference, June 24-30, 2004 (Orlando)